



**For** : All Clearing Members  
**Date** : 18 March 2020  
**Subject** : SCCP Operating under BCP

In light of the "Enhanced Community Quarantine" enforced in Luzon and to ensure the safety of our employees, SCCP employees are working from home. For your reference, below are the contact details of your usual contacts:

Operations & Settlement:

Rhose Ojo 0915-8879857 rbojo@sccp.com.ph

CCCS Operations:

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Settlement:

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Risk Management:

Jeron Pingul 0917-6267338 jbpingul@sccp.com.ph  
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Accounting:

Mimie Lacar 0928-5004915 mpaliaga@sccp.com.ph  
Arlene Salazar 0917-4786730 aasalazar@sccp.com.ph

In this connection, we would like to advise all Clearing Members that the following requests should be sent via email or any other electronic means to the concerned departments:

Settlement Dept:

1. Security Transfer Request Form
2. "B for A" : Delivery Advice Form

Risk Management Dept:

1. Request for Withdrawal of Excess USD Cash Collateral
2. Resetting of CCCS Administrator Password Request Form

Please be guided accordingly. Thank you.

(Original Signed)

**Renee D. Rubio**

*Chief Operating Officer*